

# OLYMPIC PENINSULA ZONE BY-LAWS

## BASIC OPERATIONS OF THE ZONE

NAME: THE NAME OF THE ZONE SHALL BE OLYMPIC PENINSULA ZONE OF WASHINGTON STATE HORSEMEN.

### PURPOSE OF ZONE:

SECTION 1: IT SHALL BE THE PURPOSE OF THE OLYMPIC PENINSULA ZONE TO JOIN TOGETHER IN COMMON BOND THE INDIVIDUALS THROUGHOUT THE ZONE INTERESTED IN HORSES, WHETHER FOR BUSINESS OR PLEASURE; AND

- a) TO SERVE AND PROMOTE THE BEST INTEREST OF ZONE RECOGNIZED SHOWS, COMPETITIVE TRAIL RIDES, ZONE WESTERN GAMES, ZONE TRAIL AND PLEASURE RIDING, AND OF THE ZONE OWNERS AND ZONE RIDERS WHO PARTICIPATE IN THEM
- b) TO MAKE ADEQUATE AND FAIR RULES GOVERNING ZONE COMPETITIONS AND TO ENDORSE THEM FOR THE COMMON BENEFIT, GUIDED BY THE REGULATIONS OF THE WASHINGTON STATE HORSEMEN HORSE SHOW RULES, THE UNITED STATES EQUESTRIAN FEDERATION, THE WASHINGTON STATE HORSEMEN WESTERN GAMES RULES AND WASHINGTON STATE HORSEMEN TRAIL RIDERS RULES
- c) MAY LICENSE ZONE JUDGES, ZONE STEWARDS, ZONE TECHNICAL DELEGATES, AND ZONE TIMERS FOR ZONE ACTIVITIES.
- d) TO ADJUDICATE QUESTIONS OF ZONE VIOLATIONS OF THE RULES AND TO INFLICT PENALTIES THEREFORE IN A ACCORDANCE WITH THE RULES PROVIDING THE ZONE HAS A METHOD AND RULES TO ACCOMPLISH THIS, OR MAY CALL UPON STATE FOR HELP.
- e) TO MAINTAIN PROPER ZONE RECORDS IN CONNECTION WITH THE ZONE HI SCORE AWARDS FOR THE USE OF ITS MEMBERS.
- f) TO APPROVE DATES FOR HORSE SHOWS, COMPETITIVE TRAIL RIDES AND WESTERN GAMES SHOW WITHIN AND FOR ZONE APPROVAL ONLY
- g) TO ESTABLISH A ZONE INFORMATION CENTER, (PHONE NUMBER OR ADDRESS FOR INFORMATION)
- h) TO PROMOTE AND PUBLICIZE THE OPERATION OF TE ZONE THROUGH THE CENTER AND A ZONE BULLETIN IF AVAILABLE: TO ESTABLISH RULES FOR ZONE ACTIVITIES SUCH AS HORSE SHOWS, GAMES, COMPETITIVE TRAIL, AND TO PUBLISH THE RULES FOR THE SAME FOR THE BENEFIT OF ALL MEMBERS OF THE ZONE.
- i) TO BETTER EXISTING CONDITIONS WITHIN THE ZONE IN TRAILS AND ROADWAYS, AND LAWS PERTAINING TO HORSES AND HORSEMEN
- j) TO PROMOTE THE INTEREST OF HORSE, PONY, AND MULE BREEDING
- k) TO FURTHER THE ART OF RIDING AND TO ENCOURAGE HORSEMASTERSHIP AND THE WELFARE OF HORSES, PONIES, AND MULES.

## MEMBERSHIP

MEMBERSHIP IN ZONES SHALL BE ESTABLISHED BY MEMBERSHIP IN WASHINGTON STATE HORSEMEN, AND MEMBER SHALL BE AFFILIATED WITH ONLY ONE ZONE.

ANY WSH MEMBER BELONGING EITHER THROUGH A CLUB OR AS A NON-CLUB MEMBER AND LISTED BY WSH AS A MEMBER OF OLYMPIC PENINSULA ZONE SHALL B ELIGIBLE FOR OLYMPIC PENINSULA ZONE HIGH SCORE AWARDS PROVIDING THE ZONE REQUIREMENTS HAVE BEEN MET.

TERMINATION OF WSH MEMBERSHIP: ANY MEMBERSHIP AUTOMATICALLY TERMINATES HIS MEMBERSHIP BY NOT PAYING HIS/HER ANNUAL DUES, OR BY PRESENTING HIS/HER RESIGNATION IN WRITING TO THE SECRETARY.

THE WASHINGTON STATE HORSEMEN, BOARD OF DIRECTORS MAY, ON WRITTEN COMPLAINT BY MEMBER, REQUEST THE RESIGNATION OF ANY OTHER MEMBER OR EXPEL ANY MEMBER FOR UNGENTLEMANLY OR UNLADYLIKE CONDUCT OR FOR GOOD CAUSE, INCLUDING BEHAVIOR DETRIMENTAL TO THE WELFARE OF THIS ORGANIZATION. THE EXPULSION OF A MEMBER BY THE BOARD OF DIRECTORS SHALL BE BY MAJORITY VOTE OF THE DIRECTORS PRESENT AT THE MEETING IN WHICH THE ACTION IS TO BE REPRESENTED AND SHALL BE ENTITLED TO THE BOARD OF DIRECTORS THEREAFTER.

## BOUNDARIES OF ZONES

THE STATE IS DIVIDED INTO GEOGRAPHICAL AREAS CALLED ZONES (SEE WSH BYLAWS, ARTICLE VIII, SECTION 2).

THE GEOGRAPHICAL BOUNDARIES OF THIS ZONE ARE AS FOLLOWS:

CLALLAM AND JEFFERSON COUNTIES WITH THE EXCEPTION OF THE TOWNS OR COMMUNITIES OF CLEARWATER, KALALOE, QUEETS, AND IMMEDIATE SURROUNDING AREA.

## OFFICERS

THE OFFICERS OF THIS ORGANIZATION SHALL BE THE PRESIDENT, VICE PRESIDENT, TREASURER, ZONE DIRECTOR TO THE STATE, AND ALTERNATE ZONE DIRECTOR TO THE STATE (ALL OF WHICH SHALL BE ELECTED OFFICES) AND THE SECRETARY AND PARLIAMENTARIAN (EACH OF WHICH SHALL BE APPOINTED BY THE PRESIDENT WITH THE APPROVAL OF THE MEMBERSHIP). ALL OFFICERS MUST BE A MEMBER OF WSH & OPZ.

THE TERM OF OFFICE FOR THE PRESIDENT, VICE PRESIDENT, AND TREASURER SHALL BE ONE (1) YEAR, BEGINNING JANUARY 1. THE PRESIDENT SHALL NOT HOLD OFFICE FOR MORE THAN TWO (2) CONSECUTIVE TERMS.

ANY ELECTED OFFICERS MISSING TWO (2) CONSECUTIVE MEETINGS UNEXCUSED WILL BE REMOVED FROM OFFICES. VACANCY IN THE OFFICE OF PRESIDENT WILL BE AUTOMATICALLY FILLED BY THE VICE PRESIDENT. THE OTHER OFFICERS VACANCY WILL BE FILLED BY AN ELECTION HELD AT THAT MEETING.

AT THE END OF THEIR TERM OF OFFICE, ALL OFFICERS SHALL TURN OVER TO THE NEWLY ELECTED OFFICERS, ALL RECORDS AND CORRESPONDENCE PERTAINING TO THE OPZ.

THE NEW OFFICERS SHALL BE INTRODUCED TO THE MEMBERSHIP AT THE ANNUAL OPZ BANQUET BY THE OUTGOING PRESIDENT.

NO MORE THAN ONE (1) PERSON FROM ANY FAMILY HOUSEHOLD SHALL HOLD OFFICE SIMULTANEOUSLY IN THE OPZ.

## VOTING

BY MEMBERS IN ATTENDANCE AT OPZ MEETING; A CURRENT MEMBERSHIP IN OPZ WILL GIVE MEMBERS 14 YEARS AND OLDER VOTING RIGHTS. OPZ MEMBERSHIP FEE OF \$10 FOR INDIVIDUAL OR \$25 FOR FAMILY WILL PROVIDE THOSE VOTING RIGHTS. MEMBERSHIP IN WSH IS NOT REQUIRED TO VOTE. ELECTED OFFICERS OF OLYMPIC PENINSULA ZONE WILL BE REQUIRED TO BE CURRENT MEMBERS OF WSH.

## QUARUM

A QUARUM WILL CONSIST OF AT LEAST TEN (10) VOTING MEMBERS PRESENT. IF A QUARUM IS NOT PRESENT WITHIN FIFTEEN (15) MINUTES OF THE SCHEDULED MEETING TIME THE MEETING WILL BE CANCELLED.

## DUTIES OF OFFICERS:

ZONE PRESIDENT: THE DUTIES OF THE ZONE PRESIDENT SHALL BE: TO PRESIDE AT ALL ZONE MEETINGS OF MEMBERS AND THE MEETINGS OF THE BOARD OF DIRECTORS: WHO SHALL BE THE VICE PRESIDENT, TREASURER, ZONE DIRECTOR, AND THE CHAIRMAN OF PERFORMANCE, TRAIL & PLEASURE, AND GAMES.

TO APPOINT WITH THE APPROVAL OF THE ZONE BOARD OF DIRECTORS THE FOLLOWING:  
ALL OFFICERS WHO ARE NOT ELECTED AND ALL COMMITTEE CHAIRMAN WHO MAY BE NECESSARY AND TO BE EXOFFICIO MEMBER OF ALL COMMITTEES.

TO SIGN AS PRESIDENT, TOGETHER WITH THE TREASURER, ALL CONTRACTS AND OTHER INSTRUMENTS IN WRITING, INCLUDING EVIDENCES OF INDEBTEDNESS WHICH HAVE BEEN APPROVED BY THE ZONE BOARD OF DIRECTORS.

TO CALL SUCH MEETINGS AS ARE HEREIN PROVIDED TO BE CALLED

TO SEE THAT THE WASHINGTON STATE HORSEMEN BYLAWS AND ZONE STANDING RULES AND REGULATIONS AS MAY BE ADOPTED BY THE MEMBERS OF THE ZONE PROPERLY ENFORCED.

TO SUPERVISE GENERALLY THE AFFAIRS OF THE ZONE.

TO REPORT TO THE MEMBERS OF ZONE MEETINGS THE ACTIVITIES AND GENERAL PROGRESS OF THE ZONE.

TO REPRESENT THE ZONE AT WASHINGTON STATE HORSEMEN MEETINGS:

- BOARD MEETINGS
- ZONE COORDINATING MEETING (THIS MEETING IS A MUST TO ATTEND)
- THE GENERAL MEETING
- ALL MEETINGS POSSIBLE AT CONVENTION

TO ATTEND ALL ZONE MEETINGS.

ZONE VICE PRESIDENT: THE DUTIES OF THE VICE PRESIDENT SHALL BE TO PERFORM THE DUTIES OF THE PRESIDENT IN HIS/HER ABSENCE, OR IN HIS/HER INABILITY TO SERVE. TO REPLACE THE PRESIDENT IF HE/SHE IS REMOVED FROM OFFICE.

DIRECTOR TO STATE: THE DUTIES OF THE DIRECTOR TO STATE SHALL BE TO REPRESENT THE ZONE AT WSH BOARD MEETINGS AND COME TO WSH BOARD MEETING INSTRUCTED BY THE ZONE ON ANYTHING TO BE PRESENTED FROM SAID ZONE. TO REPORT BACK TO THE ZONE AT THE FIRST MEETING AFTER WSH BOARD MEETING THE BUSINESS CONDUCTED. AT THE SAME TIME THE DIRECTOR SHALL VOTE WSH BOARD MEETINGS FOR THE GOOD OF THE ZONE AND ORGANIZATION AND NOT FOR THEIR OWN PERSONAL BENEFIT ONLY. IF AT ANY TIME THE ZONE DIRECTOR TO STATE IS UNABLE TO ATTEND THE WSH BOARD MEETING, THEY SHALL NOTIFY THE ZONE PRESIDENT WHO IN TURN SHALL APPOINT AN ALTERNATE, OTHER THAN HIM/HERSELF. THE ALTERNATE MUST BE AUTHORIZED IN WRITING BY THE ZONE PRESIDENT AND SAID AUTHORIZATION TO BE PRESENTED TO THE SECRETARY PRIOR TO THE WSH BOARD MEETING.

TREASURER: THE DUTIES OF THE TREASURER SHALL BE:

- a) TO HAVE CUSTODY OF ALL FUNDS AND SECURITIES OF THIS ORGANIZATION
- b) TO KEEP FULL AND ACCURATE ACCOUNTS OF ALL RECEIPTS AND DISBURSEMENTS IN APPROPRIATE ACCOUNT BOOKS SUBJECT TO AUDIT BY AN AD HOC AUDITING COMMITTEE WHEN APPOINTED BY THE PRESIDENT AT THE DISCRETION AND APPROVAL OF MEMBERSHIP
- c) TO DEPOSIT ALL MONEY AND OTHER VALUABLE EFFECTS IN THE NAME AND TO THE CREDIT OF THIS ORGANIZATION IN SUCH DEPOSITORIES AS MAY BE DESIGNATED FROM TIME TO TIME BY THE MEMBERSHIP, WHICH SHALL BE WITHDRAWN UPON THE SIGNATURES OF THE PRESIDENT AND THE TREASURER WITH THE APPROVAL OF MEMBERSHIP
- d) REVENUE FROM OPZ HOSTED ACTIVITIES SHALL BE ACCOUNTED FOR SEPARATELY AND THE PROCEEDS SHALL BE PLACED IN THE OPZ GENERAL FUND: SHOW APPROVAL FEES SHALL BE CREDITED TO THE GENERAL FUND:
- e) FINANCING OF AWARDS FOR ANY DIVISION, INCLUDING EXPENSES OF PERSON(S) IN CHARGE OF SAID AWARDS SHALL BE THE RESPONSIBILITY OF THAT DIVISION:
  - 1) FUNDS RECEIVED FOR AWARDS SHALL BE DEPOSITED WITH THE OPZ TREASURER ON DEPOSIT FORMS PROVIDED BY THE ZONE, AND REGULARLY REPORTED AS PART OF THE TREASURER'S REPORT TO THE MEMBERSHIP, THE AMOUNT CURRENTLY CREDITED TO EACH DIVISION.
  - 2) UPON RECEIPT OF WRITTEN REQUEST FROM A DIVISION CHAIRMAN OR THEIR TREASURER FOR PAYMENT OF A DIVISION EXPENSE, THE TREASURER SHALL ISSUE A CHECK IN THE PROPER AMOUNT, COLLECTING AND FILING THE RECEIPT AND CHARGING THE ACCOUNT OF THE APPROPRIATE DIVISION.
  - 3) NO DIVISION SHALL OBLIGATE OPZ FUNDS IN EXCESS OF THEIR ACCOUNT; IF THERE IS SUCH AN OCCURRENCE THE AMOUNT OUTSTANDING SHALL BECOME THE RESPONSIBILITY OF THE PERSON OBLIGATING THE EXCESS.
- f) TO CARRY OUT SUCH OTHER DUTIES AS MAY BE PRESCRIBED BY THE MEMBERSHIP.

SECRETARY: THE DUTIES OF THE SECRETARY SHALL BE:

- a) TO CONDUCT THE CORRESPONDENCE OF THIS ORGANIZATION AND KEEP PROPER RECORDS.
- b) TO SEND NOTICES OF ALL SPECIAL MEETINGS HEREIN PROVIDED TO BE CALLED
- c) TO KEEP THE MINUTES OF THE MEETINGS OF THE MEMBERSHIP AND MAIL A COPY THEREOF TO THE PRESIDENT AND TO THE OFFICIAL ZONE PUBLICATION
- d) TO CARRY OUT SUCH DUTIES AS MAY BE PRESCRIBED BY THE MEMBERSHIP
- e) TO BIND ANNUALLY THE MINUTES OF ALL MEETINGS
- f) TO SEND NAMES AND ADDRESSES OF THE ZONE DIRECTOR AND HIS/HER ALTERNATE, OPZ OFFICERS, AND CLUBS ALONG WITH A CURRENT COPY OF THE OPZ BYLAWS AND STANDING RULES TO THE SECRETARY OF THE WASHINGTON STATE HORSEMEN.

PARLIAMENTARIAN: THE DUTIES OF THE PARLIAMENTARIAN SHALL BE TO ASSIST IN THE CONDUCTING OF ALL MEETINGS, TO ADVISE AND RULE ON ALL MATTERS REGARDING PARLIAMENTARY PROCEDURE AND TO SEE THAT THE MEETINGS ARE CONDUCTED IN ACCORDANCE WITH "ROBERT'S RULES OF ORDER" AND THE PROVISION OF THESE BYLAWS.

ZONE BOARD OF DIRECTORS:

ZONE BOARD OF DIRECTORS MUST CONSIST OF THE PRESIDENT, VICE PRESIDENT, TREASURER, ZONE DIRECTOR, CHAIRMAN OF PERFORMANCE, GAMES, AND TRAIL AND PLEASURE DIVISIONS.

### MEETINGS:

THERE MAY BE MONTHLY MEETINGS: BUT NOT LESS THAN SEVEN (7) MONTHLY MEETINGS PER CALENDAR YEAR, MEETINGS TO BE HELD WITHIN THE ZONE.

MEETINGS SHALL BE CONDUCTED IN AN INFORMAL MANNER, BUT IF FORMAL RULES OF PRECEEDINGS SHALL BE DEEMED NECESSARY, THEN "ROBERT'S RULES OF ORDER" SHALL GOVERN THE MANNER OF CONDUCTING THE MEETING.

IT IS RECOMMENDED THAT MEETING DATES BE FIGURED AHEAD FOR THE CONVENIENCE OF ALL.

### HOST OF SHOWS AND RIDING ACTIVITIES:

ZONES MAY APPROVE BUT NOT SPONSOR ANY SHOW OR ACTIVITY WHERE MONEY AND LIABILITY ARE INVOLVED. IF SOMETHING IS DONE FOR THE BENEFIT OF THE ZONE, SUCH AS A ZONE BENEFIT SHOW OR ANY FUND RAISING ACTIVITY, IT MUST BE SPONSORED BY A CLUB OR CLUBS OR INDIVIDUALS.

### ZONE RELATED PROBLEMS:

IF AT ANY TIME A ZONE CANNOT RESOLVE A ZONE RELATED PROBLEM THE ZONE PRESIDENT MAY TAKE IT TO A REGULAR OR SPECIAL ZONE COORDINATING COMMITTEE MEETING FOR DISCUSSION. IF THE PROBLEM CANNOT BE RESOLVED WITH THE HELP OF THE ZONE PRESIDENTS IT MAY BE REFERRED BY THEM TO WHATEVER CHANNEL NECESSARY TO SOLVE THE PROBLEM. BETWEEN ZONE COORDINATING CHAIRMAN IN ORDER THAT HE/SHE MAY CALL A SPECIAL MEETING IF NECESSARY.

### AUDIT

ZONES SHALL HAVE A COMMITTEE TO AUDIT THEIR BOOKS EACH YEAR. THIS COMMITTEE MAY CONSIST OF MEMBERS OF THE ZONE. IT IS NOT REQUIRED THE AUDIT BE DONE BY A CPA OR SOMEONE OUTSIDE OF THE ZONE UNLESS THE MEMBERS OF THE ZONE SO DESIRE. A FINANCIAL STATEMENT SHALL BE SENT TO WSH EACH QUARTER. IT MAY BE SENT TO THE WSH OFFICE OR BE PRESENTED TO THE STATE SECRETARY AT THE WSH QUARTERLY BOARD MEETINGS.

EACH ZONE MAY HAVE ADDITIONAL STANDING RULES PECULIAR TO THEIR ZONE. THESE ADDITIONS SHOULD BE INCORPORATED AND READILY DISINGUISHABLE FROM THE BASIC RULES, I.E. (ITALICS-DIFFERENT TYPE-UNDERLINE-INDENT).

EACH ZONE'S COMPLETED STANDING RULES MUST BE SENT TO THE STATE OFFICE. ANY ADDITIONS OR CHANGES MADE THROUGHOUT THE YEAR SHOULD BE REPORTED TO THE STATE OFFICE.

### ELECTIONS:

ELECTIONS OF OFFICERS SHALL BE HELD AT THE OCTOBER MEETING PRIOR TO THE WSH CONVENTION. THIS WILL ALLOW THE INCOMING AND OUTGOING OFFICERS THE OPPORTUNITY TO ATTEND THE WSH CONVENTION IN NOVEMBER.

- a) NOMINATIONS MUST BE RECORDED IN THE MINUTES OF THE SEPTEMBER OPZ MEETING AND MAY BE TAKEN FROM THE FLOOR OF THE OCTOBER MEETING.

- a. THE OFFICERS SHALL BE ELECTED BY THE ZONE MEMBERSHIP OF THE ZONE, EXCEPT THE SECRETARY, WHO SHALL BE APPOINTED BY THE PRESIDENT WITH THE APPROVAL OF THE MEMBERSHIP. ELECTION SHALL BE DONE BY BALLOT AT THE OCTOBER MEETING.
- b) THE PRESIDENT SHALL BE ABLE TO VOTE ONLY IN A TIE VOTE.
- c) THE NOMINATING COMMITTEE SHALL BE APPOINTED BY THE PRESIDENT AND BE COMPRISED OF A MINIMUM OF THREE (3) MEMBERS WHO SHALL PRESENT AT THE SEPTEMBER MEETING ONE OR MORE NOMINEES FOR EACH OFFICE.

#### STANDING RULES:

SECTION 1: CLUBS: THERE SHALL BE TWO (2) TYPES OF CLUBS; (1) 100% CLUBS AND (2) AFFILIATED CLUBS. UPON WRITTEN APPLICATION DIRECTED TO THE SECRETARY OF WSH, ACCOMPANIED BY THE CORRECT NAMES AND ADDRESSES OF MEMBERS, NAMES AND ADDRESSES TO IT OFFICERS AND A COPY OF ITS BYLAWS, AND ORGANIZED GROUP OF NOT LESS THAN FIVE PERSONS CONSISTING OF EITHER FIVE (5) INDIVIDUALS OR FIVE (5) FAMILIES OR A COMBINATION THEREOF HAVING MEMBERSHIP IN WSH SHALL HAVE THE RIGHT OF REPRESENTATION IN THE OPZ.

SECTION 2: DIVISIONS: THE DIVISIONS WITHIN THE OPZ SHALL BE: HORSE SHOW PERFORMANCE, TRAILS & PLEASURE RIDES, COMPETITIVE TRAIL, WESTERN GAMES, AND ANY OTHER LISTED IN THE WSH BYLAWS THAT RECEIVE THE APPROVAL OF THE MEMBERSHIP.

THE HORSE SHOW PERFORMANCE DIVISION SHALL BE IN CHARGE OF ALL MATTERS PERTAINING TO THE SHOWING OF HORSES AT HALTER, PERFORMANCE CLASSES, AND EQUITATION.

THE TRAIL AND PLEASURE DIVISION SHALL BE IN CHARGE OF ALL MATTERS PERTAINING TO TRAIL RIDING AND PENNY-A-MILE.

THE COMPETITIVE TRAIL DIVISION SHALL BE IN CHARGE OF ALL COMPETITIVE RIDES AND ALL MATTERS PERTAINING THERETO.

THE WESTERN GAMES DIVISION SHALL BE IN CHARGE OF ALL MATTERS PERTAINING TO THE SHOWING OF HORSES IN GAMES EVENTS

- (1) ANNUALLY, EACH DIVISION SHALL ELECT A CHAIRMAN WHO SHALL ACT ON BEHALF OF THE OPZ TO THE RESPECTIVE DIVISION OF THE STATE.
- (2) DIVISION CHAIRMAN SHOULD PRESENT A DIVISION RULE BOOK TO THE OPZ SECRETARY PRIOR TO THE SCHEDULING OF ANY DIVISION ACTIVITIES. THE SECRETARY SHOULD NOTE THE ACCEPTANCE OF SAID RULE BOOK IN THE MINUTES OF THE MEETING BY THE MEMBERSHIP IN WHICH IT IS RECEIVED.
- (3) DIVISION CHAIRMAN SHALL DETERMINE THE TIME AND PLACE FOR DIVISION MEETINGS AND SHALL CHAIR MEETINGS FOR THAT DIVISION. AN OPZ DIVISION MEETING MUST BE ANNOUNCED TO THE MEMBERS AT LEAST THIRTY (30) DAYS PRIOR TO THE DATE OF THAT PROPOSED MEETING AND NOTIFICATION OF TIME AND PLACE SHALL BE RECORDED IN THE MINUTES OF THAT MEETING AND DISTRIBUTED TO THE MEMBERSHIP OF THE OPZ, NAMELY LISTED IN THE OFFICIAL OPZ PUBLICATION.

### SECTION 3: COMMITTEES:

- a) THE PRESIDENT SHALL APPOINT THE PUBLICATIONS, PUBLIC RELATIONS, BYLAWS, AND BANQUET CHAIRMEN.
- b) BANQUET COMMITTEE CHAIRMAN IS RESPONSIBLE FOR ALL ASPECTS TO PUTTING ON THE BANQUET. SUPPLY A FINANCIAL REPORT TO THE MEMBERSHIP BODY THE NEXT SCHEDULED MEETING AFTER THE BANQUET.
- c) ENFORCEMENT COMMITTEE: WHEN THE NEED ARISES, THE PRESIDENT SHALL APPOINT THE CHAIRMAN OF THE ENFORCEMENT COMMITTEE. THE COMMITTEE SHALL CONSIST OF THE CHAIRMEN FROM THE FOLLOWING DIVISIONS: HORSE SHOW PERFORMANCE, TRAIL & PLEASURE RIDERS, PENNY-A-MILE, COMPETITIVE TRAIL, WESTERN GAMES, AND THE CHAIRMAN OF THE HORSE SHOW JUDGES AND STEWARDS COMMITTEE AND A SENIOR QUALIFIED WESTERN GAMES JUDGE.
  - 1) IT'S DUTIES SHALL BE TO SIT AS A COURT TO SETTLE ANY PROTESTS AND/OR CHANGES THAT ARE PRESENTED FOR ACTION, AND IT'S DECISION SHALL BE FINAL.
  - 2) SHOULD ANY MEMBER OF THE COMMITTEE BE UNABLE TO ATTEND ANY MEETING, IT SHALL BE HIS RESPONSIBILITY TO NAME AN APPROPRIATE ALTERNATE FROM THE DIVISION OR COMMITTEE HE REPRESENTS.
- d) PUBLICITY (PUBLIC RELATIONS) COMMITTEE: THE PRESIDENT SHALL APPOINT A PUBLICITY CHAIRMAN.
  - 1) THE DUTIES OF THE CHAIRMAN SHALL BE TO COORDINATE NEWSWORTHY ITEMS BETWEEN THE OPZ AND THE APPROPRIATE MEDIA INCLUDING THE CANTER AND TO HAVE THE RESPONSIBILITY TO SEE THAT THE NOTIFICATION OF OPZ MEETINGS (WITH REGARD TO TIME/LOCATION) APPEAR IN THE APPROPRIATE MEDIA.

### SECTION 4: MISCELLANEOUS RULES

- 1) NO PERSON SHALL OBLIGATE THE EXPENDITURE OF MORE THAN \$5.00 FROM THE OPZ GENERAL FUND WITHOUT PRIOR APPROVAL BY THE MEMBERSHIP, EXCEPT:
  - a. THE ZONE DIRECTOR TO WSH, BOARD OF DIRECTORS (OR HIS ALTERNATE) AND THE PRESIDENT WHO SHALL BE REIMBURSED FOR EXPENSES INCURRED AS A RESULT OF ATTENDING OF OFFICIAL MEETINGS AT THE FOLLOWING RATES: \$75.00 FOR EACH WEST OF THE CASCADE MOUNTAINS, \$125.00 FOR EACH EAST OF THE CASCADE MOUNTAINS. THE PRESIDENT AND ZONE DIRECTOR (OR HIS ALTERNATE) SHALL SHARE EXPENSES WHENEVER AND WHEREVER PRACTICAL.
  - b. PRESIDENT OR PRESIDENT ELECT TO BE REIMBURSED FOR EXPENSES INCURRED AS A RESULT OF ATTENDING CONVENTION AT THE RATE OF \$75.00 FOR WEST OF THE CASCADE MOUNTAINS, \$125.00 FOR EAST OF THE CASCADE MOUNTAINS.
  - c. THE OPZ SECRETARY MAY PURCHASE POSTAGE AND SECRETARIAL SUPPLIES AS NEEDED (ON A RECEIPT BASIS).
  - d. NO MEMBER SHALL SPEND MORE THAN \$25.00 OF OPZ GENERAL FUNDS FOR THE PURCHASE OF THE PLAQUE OR OTHER SUITABLE AWARD FOR THE OUTGOING OPZ PRESIDENT.
- 2) OPZ MEETINGS SHALL BE IN A LOCATION APPROVED BY THE MEMBERSHIP.
- 3) OPZ SHALL PAY FOR THE PRESIDENT'S MEMBERSHIP TO THE AGNEW GOOD NEIGHBORS CLUB.
- 4) NOT MORE THAN ONE HORSE SHOW AND ONE WESTERN GAMES SHOW WILL BE APPROVED PER DATE.

- 5) THE HORSE SHOW SEASON SHALL BE THAT ESTABLISHED BY THE OPZ, CURRENTLY JANUARY 1 THROUGH SEPTEMBER 30: WESTERN GAMES AUGUST 1 THROUGH JULY 31.
- 6) WHEN REQUESTING APPROVAL FOR A PERFORMANCE SHOW, ENCLOSE THE CORRECT APPROVAL FEE: WSH 100% OR AFFILIATED OR INDIVIDUAL \$5.00 PER SHOW/DAY. WESTERN GAMES: 100% OR AFFILIATED OR INDIVIDUAL MEMBERSHIP \$5.00 PER SHOW/DAY.
- 7) INFORMATION AND SHOW APPROVAL FEES SHALL BE FORWARDED TO THE APPROPRIATE PERSON'S RESPECTIVE DIVISION CHAIRMAN FOR APPROVAL.
- 8) SEE INDIVIDUAL DIVISION'S RULE BOOK FOR APPROPRIATE RULE GOVERNING SHOWS, ETC.
- 9) OFFICERS:
  - a. PRESIDENT: MUST ATTEND WSH BOARD MEETINGS, ZONE COORDINATING, AND GENERAL MEETING AT CONVENTION ON SUNDAY EACH YEAR.
  - b. ZONE DIRECTOR: MUST ATTEND WSH BOARD MEETINGS, AND GENERAL MEETING, PLUS GENERAL CONVENTION MEETINGS AND ALL POSSIBLE MEETINGS.
  - c. PRESIDENT ELECT: ATTEND CONVENTION AND ALL POSSIBLE MEETINGS